

## **AFFIDAVIT OF SERVICE**

CASE NUMBER: 07 C 7254

PLAINTIFF: KUMON NORTH AMERICA

DEFENDANT: STEPS TO SUCCESS, INC and PALI SHAH

PERSON SERVED: Christina Kelley

1. AT THE TIME OF SERVICE I WAS AT LEAST 18 YEARS OF AGE AND NOT A PARTY TO THIS ACTION, FILED IN THE UNITED STATES DISTRICT COURT, NORTHERN DISTRICT OF ILLINOIS, AND I SERVED THE ABOVE CITED PARTY WITH A:

☐ SUMMONS & COMPLAINT ☐ CITATION ☐ RULE ☐ ORDER ☒ SUBPOENA ☐ NOTICE

☐ WAGE DEDUCTION SUMMONS, NOTICE 4 COPIES OF THE AFFIDVIT / INTERROGATORIES

☐ GARNISHMENT SUMMONS & AFFIDAVIT, FOR WHICH I MAILED A COPY TO THE JUDGEMENT DEBTOR WITHIN TWO DAYS OF SERVICE ALONG WITH ANY REQUIRED NOTICE OF EXEMPTION AND / OR CITATION.

2. I SERVED THE ABOVE CITED PARTY BY:

☒ PERSONAL SERVICE: PERSONALLY DELIVERING THE COPIES TO THE ABOVE CITED PARTY

☐ SUBSTITUTE SERVICE: LEAVING THE COPIES WITH OR IN THE PRESENCE OF

AT THE ABOVE CITED PARTIES:

☐ (HOME) WITH A COMPETENT MEMBER OF THE HOUSEHOLD, AT LEAST 13 YEARS OF AGE, AND INFORMING THAT PERSON OF THE CONTENTS THEREOF. I THEN MAILED A COPY OF THE PAPERS TO THE ABOVE CITED PARTY SERVED AT HIS/HER USUAL PLACE OF ABODE ON:

DATE MAILED:

☐ (BUSINESS) WITH A PERSON OF AT LEAST 18 YEARS OF AGE, WHO WAS APPARENTLY IN CHARGE AT THE USUAL PLACE OF BUSINESS OF THE ABOVE CITED PARTY:

TITLE OF PERSON SERVED: \_\_\_\_\_

NAME OF PERSON SERVED: Christina Kelley

3. DESCRIPTION OF PERSON SERVED: ☐ MALE ☒ FEMALE, ☒ W ☐ B ☐ H ☐ A ☐ AMER INDIAN,

5' 5" HEIGHT 130" WEIGHT, \_\_\_\_\_ EYES, blonde HAIR, 35 AGE, ☐ GLASSES, ☐ FACIAL HAIR

4. SERVICE COMPLETED AT: 10708 Oregon Trail

CITY: Huntley STATE: IL ZIP: 60142 DATE: 4/10/08 TIME: 9:50 ☐ AM ☒ PM

5. SERVICE NOT COMPLETED BECAUSE:

☐ PARTY MOVED ☐ PARTY DECEASED ☐ INCORRECT ADDRESS ☐ NO SUCH ADDRESS ☐ OTHER

6. PROCESS SERVER

☐ A SPECIAL PROCESS SERVER APPOINTED BY THE CIRCUIT COURT OF \_\_\_\_\_ COUNTY, ILLINOIS TO SERVE PROCESS IN THE ABOVE MENTIONED CAUSE.

☒ EMPLOYEE OF A LICENSED PRIVATE DETECTIVE AGENCY:

STATE OF ILLINOIS PERMANENT EMPLOYEE REGISTRATION NUMBER: 115-001077

STATE OF ILLINOIS PRIVATE DETECTIVE AGENCY NUMBER: 117-001244

7. COST: \$ \_\_\_\_\_

8. I DECLARE UNDER PENALTIES AS PROVIDED BY LAW, PURSUANT TO 1-100 OF THE ILLINOIS CODE OF CIVIL PROCEDURE, THAT THE STATEMENTS SET FORTH, HEREIN ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATE: 4/11/08

SIGNATURE: \_\_\_\_\_



AO88 (Rev. 12/06) Subpoena in a Civil Case

**Issued by the**  
**UNITED STATES DISTRICT COURT**

NORTHERN

DISTRICT OF

ILLINOIS

KUMON NORTH AMERICA

**SUBPOENA IN A CIVIL CASE**

V.

STEPS TO SUCCESS, INC. and PALI SHAH

Case Number:<sup>1</sup> 07 C 7254

TO: Christina Kelley  
 10708 Oregon Tr.  
 Huntly, IL 60142

- ☐ YOU ARE COMMANDED to appear in the United States District court at the place, date, and time specified below to testify in the above case.

PLACE OF TESTIMONY	COURTROOM
	DATE AND TIME

- ☒ YOU ARE COMMANDED to appear at the place, date, and time specified below to testify at the taking of a deposition in the above case.

PLACE OF DEPOSITION	CHENG COHEN, LLC, 1101 W. Fulton Market, Suite 200 Chicago, IL 60607	DATE AND TIME	4/15/2008 9:00 am
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- ☒ YOU ARE COMMANDED to produce and permit inspection and copying of the following documents or objects at the place, date, and time specified below (list documents or objects):


See attached Rider, Exhibit A.

PLACE	CHENG COHEN, LLC, 1101 W. Fulton Market, Suite 200 Chicago, IL 60607	DATE AND TIME	4/15/2008 9:00 am
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- ☐ YOU ARE COMMANDED to permit inspection of the following premises at the date and time specified below.

PREMISES	DATE AND TIME
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Any organization not a party to this suit that is subpoenaed for the taking of a deposition shall designate one or more officers, directors, or managing agents, or other persons who consent to testify on its behalf, and may set forth, for each person designated, the matters on which the person will testify. Federal Rules of Civil Procedure, 30(b)(6).

ISSUING OFFICER'S SIGNATURE AND TITLE (INDICATE IF ATTORNEY FOR PLAINTIFF OR DEFENDANT)	DATE
	4-8-08
ISSUING OFFICER'S NAME, ADDRESS AND PHONE NUMBER	
Danielle M. Kays, Attorney for KUMON NORTH AMERICA, INC. CHENG COHEN, LLC, 1101 W. Fulton Market, Suite 200, Chicago, IL 60607	

(See Rule 45, Federal Rules of Civil Procedure, Subdivisions (c), (d), and (e), on next page)

<sup>1</sup> If action is pending in district other than district of issuance, state district under case number.

8 (Rev. 12/06) Subpoena in a Civil Case


## PROOF OF SERVICE

	DATE 4/10/08	PLACE 10708 OREGON TR HUNTERLY IL
SERVED		
SERVED ON (PRINT NAME)	CHRISTINA KELLY	MANNER OF SERVICE PERSONALLY
SERVED BY (PRINT NAME)	ROBERT MURBACH	TITLE INVESTIGATOR

## DECLARATION OF SERVER

I declare under penalty of perjury under the laws of the United States of America that the foregoing information contained in the Proof of Service is true and correct.

Executed on 4/11/08  
DATE

  
SIGNATURE OF SERVER  
135 N ADDISON  
ADDRESS OF SERVER  
ELMHURST, IL

Rule 45, Federal Rules of Civil Procedure, Subdivisions (c), (d), and (e), as amended on December 1, 2006:

## (c) PROTECTION OF PERSONS SUBJECT TO SUBPOENAS.

(1) A party or an attorney responsible for the issuance and service of a subpoena shall take reasonable steps to avoid imposing undue burden or expense on a person subject to that subpoena. The court on behalf of which the subpoena was issued shall enforce this duty and impose upon the party or attorney in breach of this duty an appropriate sanction, which may include, but is not limited to, lost earnings and a reasonable attorney's fee.

(2) (A) A person commanded to produce and permit inspection, copying, testing, or sampling of designated electronically stored information, books, papers, documents or tangible things, or inspection of premises need not appear in person at the place of production or inspection unless commanded to appear for deposition, hearing or trial.

(B) Subject to paragraph (d)(2) of this rule, a person commanded to produce and permit inspection, copying, testing, or sampling may, within 14 days after service of the subpoena or before the time specified for compliance if such time is less than 14 days after service, serve upon the party or attorney designated in the subpoena written objection to producing any or all of the designated materials or inspection of the premises — or to producing electronically stored information in the form or forms requested. If objection is made, the party serving the subpoena shall not be entitled to inspect, copy, test, or sample the materials or inspect the premises except pursuant to an order of the court by which the subpoena was issued. If objection has been made, the party serving the subpoena may, upon notice to the person commanded to produce, move at any time for an order to compel the production, inspection, copying, testing, or sampling. Such an order to compel shall protect any person who is not a party or an officer of a party from significant expense resulting from the inspection, copying, testing, or sampling commanded.

(3) (A) On timely motion, the court by which a subpoena was issued shall quash or modify the subpoena if it

(i) fails to allow reasonable time for compliance;

(ii) requires a person who is not a party or an officer of a party to travel to a place more than 100 miles from the place where that person resides, is employed or regularly transacts business in person, except that, subject to the provisions of clause (c)(3)(B)(iii) of this rule, such a person may in order to attend trial be commanded to travel from any such place within the state in which the trial is held;

(iii) requires disclosure of privileged or other protected matter and no exception or waiver applies; or

(iv) subjects a person to undue burden.

(B) If a subpoena

(i) requires disclosure of a trade secret or other confidential research, development, or commercial information, or

(ii) requires disclosure of an unretained expert's opinion or information not describing specific events or occurrences in dispute and resulting from the expert's study made not at the request of any party, or

(iii) requires a person who is not a party or an officer of a party to incur substantial expense to travel more than 100 miles to attend trial, the court may, to protect a person subject

to or affected by the subpoena, quash or modify the subpoena or, if the party in whose behalf the subpoena is issued shows a substantial need for the testimony or material that cannot be otherwise met without undue hardship and assures that the person to whom the subpoena is addressed will be reasonably compensated, the court may order appearance or production only upon specified conditions.

## (d) DUTIES IN RESPONDING TO SUBPOENA.

(1) (A) A person responding to a subpoena to produce documents shall produce them as they are kept in the usual course of business or shall organize and label them to correspond with the categories in the demand.

(B) If a subpoena does not specify the form or forms for producing electronically stored information, a person responding to a subpoena must produce the information in a form or forms in which the person ordinarily maintains it or in a form or forms that are reasonably usable.

(C) A person responding to a subpoena need not produce the same electronically stored information in more than one form.

(D) A person responding to a subpoena need not provide discovery of electronically stored information from sources that the person identifies as not reasonably accessible because of undue burden or cost. On motion to compel discovery or to quash, the person from whom discovery is sought must show that the information sought is not reasonably accessible because of undue burden or cost. If that showing is made, the court may nonetheless order discovery from such sources if the requesting party shows good cause, considering the limitations of Rule 26(b)(2)(C). The court may specify conditions for the discovery.

(2) (A) When information subject to a subpoena is withheld on a claim that it is privileged or subject to protection as trial-preparation materials, the claim shall be made expressly and shall be supported by a description of the nature of the documents, communications, or things not produced that is sufficient to enable the demanding party to contest the claim.

(B) If information is produced in response to a subpoena that is subject to a claim of privilege or of protection as trial-preparation material, the person making the claim may notify any party that received the information of the claim and the basis for it. After being notified, a party must promptly return, sequester, or destroy the specified information and any copies it has and may not use or disclose the information until the claim is resolved. A receiving party may promptly present the information to the court under seal for a determination of the claim. If the receiving party disclosed the information before being notified, it must take reasonable steps to retrieve it. The person who produced the information must preserve the information until the claim is resolved.

(e) CONTEMPT. Failure of any person without adequate excuse to obey a subpoena served upon that person may be deemed a contempt of the court from which the subpoena issued. An adequate cause for failure to obey exists when a subpoena purports to require a nonparty to attend or produce at a place not within the limits provided by clause (ii) of subparagraph (c)(3)(A).

**RIDER – EXHIBIT A**

1. All documents evidencing, referring or relating to your employment, paystubs, compensation, or relationship with the Kumon Math & Reading Center of Hoffman Estates, Steps to Success, Inc. or Pali Shah.
2. All documents evidencing, referring or relating to any events that occurred at the Kumon Math & Reading Center of Hoffman Estates on October 4, 2007.
3. All documents evidencing, referring or relating to any students that attend or attended the Kumon Math & Reading Center of Hoffman Estates, including but not limited to student enrollment, student reports, student attendance documents, student records, student worksheets, student applications, or other documents.
4. All documents evidencing, referring or relating to any past or present instructors, assistants, or other employees of the Kumon Math & Reading Center of Hoffman Estates.